

## SCHEDULE OF SESSIONS – FALL 2026 (VIRTUAL/IN-PERSON)

<b>Profile Review</b> <i>1:1 with each participant</i>		TBA	30 mins
<b>Profile Review</b> <i>Management and mentors</i>		TBA	30 mins
<b>Pre-conference Goal Setting I</b> <i>Defining the Goal &amp; Tracking</i>	Tuesday	Aug 4	10:00am – 12:00 pm
<b>Pre-conference Goal Setting II</b> <i>Refinement of Goal Tracking</i>	Tuesday	Aug 18	10:00am – 12:00 pm
<b>Kick Off</b> <i>Introduction to Concepts</i>	Tuesday	Sep 1	10:00am – 12:30 pm
<b>Goal Planning</b> <i>Developing Goal Planning Sheets</i>	Tuesday	Sep 15	10:00am – 12:00 pm
<b>Lesson One</b> <i>The Nature of Productivity</i>	Tuesday	Sep 29	10:00am – 12:00 pm
<b>Lesson Two</b> <i>Productivity Through Goals Achievement</i>	Tuesday	Oct 13	10:00am – 12:00 pm
<b>Lesson Three &amp; Mid-term Review</b> <i>Increasing Productivity Through Managing Priorities</i>	Tuesday	Oct 27	10:00am – 12:30 pm
<b>Lesson Four</b> <i>Improving Productivity Through Communication</i>	Tuesday	Nov 10	10:00am – 12:00 pm
<b>Lesson Five</b> <i>Empowering the Team for Peak Performance</i>	Tuesday	Nov 24	10:00am – 12:00 pm
<b>Lesson Six</b> <i>Increasing Productivity of the Team</i>	Tuesday	Dec 8	10:00am – 12:00 pm
<b>Participant Graduation Presentations</b> <i>Please invite your mentor</i>	Tuesday	Dec 22	10:00am – 12:00 pm

**Dates are subject to change**