



March 27, 2001

Leadership Management Canada
The Whitfield Group Inc.
160-111 Forth Avenue
St. Catharines, ON L2S 3P5

Dear Sirs:

Letter of Reference

I am pleased to submit a letter of reference for the Effective Personal Productivity Program conducted by Jim Whitfield and Jim Dale.

At the start of the program I was somewhat skeptical about the benefits the program could offer to me and to our organization as a whole. However, upon completion of the program, I can now attest to both the tangible and intangible benefits of the program.

As a result of this program, the members of my team are communicating more effectively. I have sharpened and fine tuned my ability to listen and communicate more effectively at different levels. I now use a more analytical approach and utilize the goal planning and delegation worksheets to execute plans and changes for maximum productivity.

The lessons and activities at the sessions have provided me with tools and skills to reorganize tasks within my department and to assign the right tasks to the best people. This has reduced the need to use freelance workers, thereby saving the department time and money.

All in all I have found the program to be beneficial, practical and easy to implement. I recommend it to any organization that wishes to invest in its people and their well being in order to maximize productivity in all areas of life.

Yours truly,

Nineeta Drepaul

Nineeta Drepaul
Director of Marketing



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